

**STATE OFFICE, BANGALORE  
KHADI AND VILLAGE INDUSTRIES COMSSION  
VIJINAPURA, DOORAVANI NAGAR, BANGALORE-560 016**

KVIC/KNT/IOCL/CSR/2018-19/

Date 09-01-2019



**Terms of Reference (TOR)**

**For**

**Selection of suppliers for Apis cerana Bee Boxes (BIS Type-“A”) extra Hut type Top with live bee colonies and tool kits and Stainless Steel Honey Extractor of BIS Type-“A” Super frames**

**“FOR ALL DISTRICTS OF KARNATAKA STATE”**

Cost of the Tender Rs.1,000/-

**Date of Tender Issue: 09<sup>th</sup> January 2019**

**Last date of obtaining the tender: 23<sup>rd</sup> January 2019, 14.00 Hrs**

**Last date of Tender submission: 24<sup>th</sup> January 2019, 15.00 Hrs**

**Opening of Bids: 24<sup>th</sup> January 2019, 16.30 Hrs**

**Background:** Khadi and Village Industries Commission (KVIC) is a statutory body created by an Act of Parliament No. 61 of 1956 and as amended by Act. No. 12 of 1987 and Act. No. 10 of 2006, established in April' 1957. It functions under the administrative control of the Ministry of Micro, Small and Medium Enterprises, Government of India. Broad objectives of KVIC are as follows:

- a) The social objective of providing employment
- b) The economic objective of producing saleable articles, and
- c) The wider objective of creating self-reliance amongst the people and building up of a strong rural community spirit

KVIC, through its various schemes is supporting Khadi and Village Industries Institutions and entrepreneurs in the production of Khadi and various products of village industries. In view of the large employment generation potential of the KVI sector, Government of India attaches significant support to this sector.

Beekeeping is an activity taken up by KVIC and promoting with Research, Knowhow, Outreach & Training with financial assistances for harnessing the natural resources while generating sustainable employment to rural mass, tribal population and unemployed youth & women at their doorstep since inception.

Now, KVIC is working with overall promotion of beekeeping and honey production in the country with financial assistance of Indian Oil Corporation under CSR with an objective to develop beekeeping and increase rapid Honey production and increase livelihood income for those involved in harvesting and marketing of honey.

Tender is invited from the manufacturers for supplying Bee Boxes (BIS Standard **Type-“A”**) with **extra hut type top besides ordinary top** with ***Apis cerana*** bee colonies to beekeeping trainees under CSR fund of IOCL.

## **1. INVITATION TO TENDER**

- 1.1. **State Office KVIC, Bangalore** invites bids from eligible suppliers for supply of BIS Standard Type-“A” Bee boxes with extra hut type top besides ordinary top, *Apis cerana* bee colonies with hive stands and tools (tools- smoker, bee veil and hive tool and Stainless Steel Honey Extractor) FOR cost including GST.
- 1.2. Price quoted shall include inter-alia direct and indirect wages, overheads, cost of transport, and cost of materials etc., **for the identified Districts of Karnataka State** and actual district wise destination shall be given at the time of placing the order.
- 1.3. KVIC maintains very strict Quality Standards and service standards which the supplying party is deemed to be aware of and by submitting a

tender, deemed to have declared their willingness to abide by BIS standards and KVIC Standards as detailed.

- 1.4. **KVIC does not bind itself to grant the “Contract” to the lowest or any Tenderer /Bidder, and is not obligated to acquaint any of the Bidders with reason(s) for refusal to award the tender to them.**
- 1.5. The Tender document may be obtained from State Office, KVIC, Bangalore from **9<sup>th</sup> to 23<sup>rd</sup> January 2019 by 14.00 Hrs. Tender Fee of Rs.1,000/-** (Rupees One Thousand only) may be paid through bankers cheque/ NEFT /RTGS / DD drawn in favour of the **“State Office Establishment account”** payable at **"Bangalore"** while submitting the bid documents. The banking details are as mentioned below.
  - I. Name of the Bank: STATE BANK OF INDIA
  - II. Branch : Vijnapura, Bangalore
  - III. Account No. : 10421685209
  - IV. IFSC Code : SBIN0013235
- 1.6. The duly completed Tender Document should reach State Office, Khadi & V.I. Commission, Vijnapura, Dooravani nagar, Bangalore, Karnataka State-560016 on or before **24<sup>th</sup> January 2019**, 15.00 Hrs.
- 1.7. Technical Bid and Financial bid should be submitted in two separate envelopes super scribed as **“Technical Bid”** and **“Financial Bid”** respectively indicating the subject namely **“Implementation of Beekeeping activities under CSR fund”** on each envelop.
- 1.8. The bidder also should **provide sample bee box with extra hut type top, hive stands, tools and Stainless Steel Honey Extractor** to State Office, KVIC Bangalore, Karnataka State while getting purchase order.
- 1.9. Address to Contact: State Director, State Office, Khadi & V.I. Commission, Vijnapura, Dooravani Nagar, Bangalore, Karnataka State – 560 016. For any clarification at Email: kvicblr@gmail.com Phone No. 080-25665884.
- 1.10. Tenders will be opened on **24<sup>th</sup> January 2019** at 16.30 Hrs State office KVIC-Bangalore before the Purchase Committee.

## **2 SCOPE OF WORK**

1. **Service:** Manufacture & Supply of bee boxes and equipment and other items as specified in the description of items listed at **Section-III Form 5 (A) and 5 (B)**.
2. **Period of Contract:** Under normal circumstances the contract shall be **valid for a period of 6 months** from the date of issue of work order. However contract may be renewed for further period upon mutual consent of both the parties on existing terms and conditions. It will be entirely at the discretion of State Office, KVIC, Bangalore, Karnataka to extend it or not.

**3. Supply Requirements:** The supply of items shall be made at various locations in **Karnataka State** normally starts within **one month (30 days)** from date of purchase order. In case of some special circumstances, permission should be obtained from KVIC for extension of time.

**4. QUANTITY FOR (Estimated)**

**2.4.1** 1500 numbers of BIS “A” Type Bee Box with extra hut type top and four legged hive stands.

**2.4.2** 1500 numbers of *Apis cerana* Bee colonies

**2.4.3** 150 numbers each of smokers, bee veil and hive tool

**2.4.4** 30 numbers of Stainless Steel Honey Extractor for BIS ‘A’ type super frame

**SECTION- I**

**3. INSTRUCTIONS TO BIDDERS**

**3.1.1 MINIMUM ELIGIBILITY CONDITIONS (Supporting documents should be provided for fulfillment of each condition)**

**3.1.2** Bidders should-

**3.1.2.1** Registered Indian company/firm/SSI Unit registered with MSME and NGO/Cooperative Society/PMEGP/REGP Units of KVIC/KVIB/DIC engaged in manufacturing bee boxes and maintaining bee colonies (Apiaries) and bee equipment, having capacity to supply items as detailed in the above mentioned at “**Scope of Work**” to different locations. (Copy of Registration certificate as per existing norms, indicating legal status may be enclosed)

**3.1.2.2** Having **Minimum 3 years’ experience** in manufacturing 1,000 to 2,000 bee boxes.

Or

Having 3 years’ experience in owning and maintaining 500 to 1,500 bee colony apiaries.

**3.1.2.3** Bidder should supply and install both Bee boxes and bee colonies together to F.O.R. Destinations in the State.

**3.1.2.4** Have been **registered with GST**. (Copy of registration certificate to be enclosed).

**3.1.2.5** **Have PAN** allotted to bidder by IT Department (Copy of PAN card to be enclosed)

**3.1.2.6** Certificate of declaration (Form 8)

**3.1.2.7** The bidder should submit client certificate in support of such completed works. Besides, other required details of having minimum infrastructure facility, machineries, technically competent manpower etc.

**3.1.2.8** **Financial Turnover:** Minimum average annual turnover of the bidder during last three years ending 31<sup>st</sup> March of the previous financial year should be at least **Rs.20.00 lakh**.

**3.2 COST OF BIDDING:** The bidders shall bear all costs associated with the preparation and submission of the bid. KVIC in no case will be responsible for these costs regardless of the conduct or outcome of the bidding process.

### **3.3 BID DOCUMENT**

#### **A. Bid document includes**

- Bid Form/EMD form – Form 1
- Letter of authorization for attending bid opening – Form 2
- Certificate for Non-Participation of near relative – Form 3
- Agency details – Form 4
- Performance security guarantee bond – Form 6
- Specimen agreement- Form 7
- Certificate of declaration -Form 8
- Last Three years balance sheet

B. The bidder is expected to examine all instructions, forms, terms and specifications in the Bid Document. Failure to furnish all the information required as per Bid Document or submission of the bids not substantially responsive to the Bid Document in every respect will be at the bidder's risk and may result in rejection of the Bid.

C. A prospective bidder requiring any clarification on the Bid document shall notify KVIC in writing to KVIC by email [kvicblr@gmail.com](mailto:kvicblr@gmail.com)

D. Any clarification issued by KVIC in response to query raised by prospective bidders shall form an integral part of bid documents and it may amount to an amendment of relevant clauses of the bid document.

E. The prospective bidder should keep their offers valid up to 60 days from the date of tender opening.

**3.4 BID FORM:** The bidder shall complete the Bid Form as per **Form-1 of Section III** and the appropriate price schedule furnished in the bid document covering the items to be supplied.

### **3.5 PRICE BID.**

- A. The supply of the items shall strictly be as per the requirement and specifications.
- B. Prices will be fixed and inclusive of taxes and statutory duties applicable, packing, forwarding, freight, insurance and other charges as applicable.
- C. The rates quoted by the selected firm and approved by this office shall remain valid throughout the period of contract and requests to increase the rates for any item(s) during the currency of the contract shall not be considered.
- D. The prices charged for the items supplied under the contract shall in no event exceed the lowest price at which the contractor sells the items or offer to sell items of identical description to any department of the description to any person(s)/organizations

including the purchaser or any department of the central government or any department of a state government or any statutory undertaking of the central or a state government, as the case may be, during the period till performance of all supply orders is completed.

- E. Prices quoted by the bidder for supply of the goods delivered under the contract shall not be higher than the rate quoted.

### **3.6 EARNEST MONEY DEPOSIT (EMD):**

- A. The bidder shall furnish, as part of the bid, a **EMD of Rs. 10,000.00/- (Rupees Ten thousand Only)** in the form of bankers cheque/ NEFT /RTGS / DD drawn in favour of **“State Office Establishment account”** payable at **"Bangalore"**. The Bank details as mentioned below.

- a. Name of the Bank: SBI
- b. Branch : Vijnapura, Bangalore
- c. Account No. : 10421685209

- B. A bid not secured in accordance with clause 3.8. (A) shall be rejected by the KVIC as non-responsive at the bid opening stage.

- C. The bid security of the unsuccessful bidder will be discharged /returned at the earliest after completion of the tender process.

- D. The successful bidder's bid security will be discharged upon the bidder's acceptance of the letter of intent satisfactorily and furnishing the performance security.

- E. The bid security may be forfeited:

- i. If the bidder withdraws his bid during the period of bid validity specified by the bidder in the Bid form;
- ii. In the case of successful bidder, if the bidder fails to sign the contract in accordance with clause 3.1 under Section I; or Fails to furnish performance security in accordance with clause 4.2 of "General Conditions" under Section II; or Fails or refuses to honor his own quoted price for any of the items or part thereof during the entire period of contract.
- iii. In both the above cases bidder will not be eligible to participate in the tender for one year from the date of issue of Letter of intent. The bidder will not approach the court against the decision of KVIC in this regard.

- 3.7 FORMAT AND SIGNING OF BID:** The original bid shall be signed (full signature) by the bidder or a person duly authorized on each page to bind the bidder for the contract. The letter of authorization shall be indicated by written Power of Attorney accompanying the Bid. The over writing/erasures in the bid made by the bidder shall be signed by the person signing the bid. Unsigned over writing/erasures shall not be considered.

### **3.8 SUBMISSION OF BIDS**

- A. Bids must be submitted in one outer envelope having two separate inner envelope, one containing **“Technical Bid”** and other containing **“Financial Bid”**. These two inner envelopes should be superscripted as “Technical Bid” and “Financial Bid” respectively. Both envelopes should have name and address of the bidder put in one big cover.
- B. Technical Bid should contain duly filled cost of tender (Rs. 1,000/-), Bid form/EMD form along with demand draft of Rs. 10,000 /-(Rupees: Ten thousand only) (Section-III, Form-1), Letter of Authorization for attending Bid opening (section-III, Form -2), Certificate for non-participation of near relative (Section-III, Form-3), Agency Details (Section-III, Form-4) and Documents establishing bidder’s eligibility (Section-I, Clause-3.1).
- C. Financial Bid should contain only the duly filled Price Quotation – Form No. 9.
- D. All the covers should be superscripted as **“Implementation of Beekeeping activities under CSR fund”**.
- E. The bids should be submitted duly sealed and addressed to The State Director, State Office, Khadi & V.I. Commission, Vijinapura, Dooravani Nagar, Bangalore-560016 and sent by Registered post or delivered in person so as to reach the office on or before 3.00 PM of on 24-01-2019.
- F. Any bid received after the dead line for submission of bids shall be rejected and returned to the bidder unopened.
- G. Envelopes should be sealed and if found other means, the bid will be rejected.

### **3.9 BID OPENING**

- A. KVIC shall open bids in the presence of committee. The bidders or their authorized representative who wish to be present at the time of opening of bids on due date May Authorize a person with letter to this effect shall be submitted by the bidder before they are allowed to participate in bid opening (Format is given in Section-III, Form No. 2).
- B. If the Technical Bid is found complete in all respect, then only Financial Bid will be opened, otherwise the financial bid will be returned to the bidder without opening it.

### **3.10 EVALUATION & AWARD OF CONTRACT**

- A. Contract shall be awarded to the firm(s) offering the lowest price that includes lowest price of bee box, bee colony and hive tools. However, if prices for each and every item are not quoted, net-bundled price offered shall not be accepted.
- B. KVIC will award the contract to the tenderer(s) whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price as per item list.
- C. Notwithstanding the above, KVIC reserves the right to seek previous work orders, references etc. and to accept or reject any

quotations and to cancel the process and reject all tenders at any time prior to award of contract.

- D. The tenderer(s) whose rate is accepted will be notified for the award of contract by KVIC prior to expiration of the tender validity period. The terms and conditions stipulated in the tender document shall be fully applicable to the resultant contract and taken as an integral part of the contract concluded on the basis of this tender enquiry.
- E. KVIC reserve the right to conclude parallel rate contracts with number of suppliers and place orders on any or such firms that may be the most economical to it or suitable to its requirements

**3.11 ANNULMENT OF AWARD:** Failure of the successful bidder to comply with the requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the EMD in which event KVIC may make the award to any other bidder at the discretion of KVIC or call for new bids.

**3.12 PERIOD OF VALIDITY OF BIDS**

The bid shall remain valid till completion of all contractual obligations.

**3.13 DELIVERY:** The delivery of Bee Boxes and Bee colonies shall be made by the bidder in accordance with the terms specified by KVIC in the conditions of contract, should be made within **Two months** from the date of issue of Purchase Order. The supplier shall warrant that the bee boxes and bee colonies to be supplied be in full conformity with specifications detailed at Form No. 5 (A) table No. 1 & 5 (B) F.O.R. at destination.

**3.13.1** In case the delivered bee boxes and bee colonies are not as per specifications FOR at destination, the same will not be accepted. The selected bidder will have to replace the goods as per the actual specifications and requirement at their own cost to KVIC. KVIC will not be responsible for any loss occurred on account of this to the Bidder.

**3.13.2 Packing & Marking:**

**3.13.2.1 Packing:** The beehive shall be supplied with bee colonies in complete form, properly assembled and protect from damage in transit and during storage.

**3.13.2.2 Marking:** The information shall be engraved on each part such as, 1. Name of the part and its size (for example- Brood chamber, Type-A, bee space 8 mm) 2. Trade Mark, if any, 3. Batch or code number, 4. Name of the Manufacturer and 5. Date of Manufacturing. Make sure that all frames are uniform.



## **SECTION- II**

### **4. GENERAL TERMS AND CONDITIONS**

4.1. **APPLICATION:** Submission of bid against this offer shall bind the bidder for the acceptance of all the conditions specified herein or unless otherwise agreed by KVIC

#### **4.2. PERFORMANCE SECURITY/ BANK GUARANTEE**

- A. The successful bidder shall be required to deposit an amount equal to 5% of the contract value as performance security within 15 days from the date of signing the agreement.
- B.** Performance Security shall be submitted in the form of Demand draft or Bank Guarantee (Vide Section-III, Form-6) drawn in favor of **“State Office Establishment account” Bangalore.**
- C. Performance Security will be discharged after completion of contractors’ performance obligations.
- D. If the contractor fails or neglects any of his obligations under the contract it shall be lawful for KVIC to forfeit either whole or any part of performance security furnished by the bidder as penalty for such failure.

4.3. **EXECUTION TIME LIMIT:** The time period stipulated in the purchase order or letter of intent shall be deemed to be essence of the contract.

#### **4.4. PAYMENT TERMS**

- A. The bill for the supply of Bee Boxes and Bee colonies on the basis of the accepted rates and terms & conditions will have to be submitted in favor of State Director KVIC- Bangalore, Karnataka.
- B. The bill raised by the firm should have all tax registration numbers printed on the bill. Validity of the tax registration during the period of contract shall be the sole responsibility of the firm.
- C. Payment shall be made on receipt of goods as per specification against bill for the supply made after the good/items have been checked and accounted and there is no damage/shortage.
- D. The payment will be released through RTGS against bills and Income Tax and other taxes, if any, shall be deducted against bills submitted for which bank details should be furnished with the bill.
- E. Bills may be submitted within 30 days of supply to the State Director KVIC- Bangalore, Karnataka.
- F. No payment is admissible for goods rejected.

#### **4.5. DELAY AND LIQUIDATED DAMAGES**

- A. If delivery is not made in given time and KVIC is required to make purchase from outside at higher rates, the loss sustained will be deducted from the bill.
- B. Quantum of liquidated damages assessed and levied by the KVIC and decision of the KVIC thereon shall be final and binding on bidder provided further the same shall not be challenged by bidder either before Arbitration tribunal or before the Court. The same should stand specifically excluded from the purview of the arbitration clause, as such, the same shall not be referable to arbitration.

**4.6 TERMINATION OF CONTRACT:** The KVIC may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the supplier, terminate this contract in whole or in part.

- A. If the agency/contractor fails to supply the items within the period (s) specified and agreed in the contract or any extension thereof granted by KVIC, Bangalore, Karnataka.
- B. If the agency fails to perform any other obligation(s) under the contract
- C. If the performance is found unsatisfactory due to the negligence of the agency/contractor, depending upon the severity of negligence, KVIC reserves the right to blacklist the agency / contractor from further participation in any of KVIC tenders/ contracts. The decision of KVIC shall be final in this regard.

**4.7 TERMINATION FOR INSOLVENCY:** KVIC may also by giving written notice and without compensation to the agency terminate the contract if the contractor becomes unwilling, bankrupt or otherwise insolvent without affecting its right of action

**4.8 FORCE MAJEURE:** If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (Hereinafter referred to as events) provided notice of happenings, of any such eventuality is given by either party to the other within 30 days from the date of occurrence thereof, neither party shall by reason of such events be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such nonperformance or delay in performance under the contract shall be resumed as soon as practicable after such an event may come to an end or cease to exist, and the decision of KVIC as to whether the supplies have been so resumed or not shall be final and conclusive. Further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option terminate the contract.

**4.9 ARBITRATION:** The conflicts or disputes that may arise in relation to the subject, content, interpretation, implementation and enforcement of this agreement will be solved, firstly, by the State office-KVIC, Bangalore, Karnataka State, then C.E.O KVIC failing which, by equity arbitration. If it cannot be solved in a friendly manner, then it shall be submitted to the Courts of Mumbai.

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## Financial Bid Format

Financial Bid					
	Name of the Firm :				
	Address				
	Telephone / Fax NO.				
	Details of registrations				
S.No.	Name of the item	Qty. (No.)	Rate quoted F.O.R. at Destination (ref. ToR)	Taxes	Total rate including all taxes (in Rupees)
<b>1</b>	<b>Honey Bee Boxes</b>				
	(i) Rate for BIS Type –“A” <i>Apis cerana</i> Bee Box 8 frames with super and hut type extra top.	1 500			
<b>2</b>	<b>Hive tools</b>				
	(i) Medium size Smokers	150			
	(ii) Hive tools	150			
	(iii) Bee veils	150			
	(iv) Hive stands Iron and painted	1 500			
<b>3</b>	<b>Live Bee colonies</b>				
	(i) <i>Apis cerana</i> (6/8 frames)	1500			
<b>4.</b>	Stainless Steel Honey Extractor for BIS Standard Type-“A” super frames	30			
<b>Grand Total (1 + 2 + 3)</b>					

(Rupees ..... Only.

Date:

Signature of the Bidder

**SECTION-III -FORM-1**

**BID FORM /EMD FORM**

TENDER NO.KVIC/KNT/IOCL/CSR/2018-19/1

Date: -----

To,

**The State Director,**

Khadi and Village Industries Commission

Vijinapura, Dooravani Nagar,

Bangalore-560016, Karnataka

Dear Sir,

1. We, undersigned, offer to supply of Bee boxes, Bee colonies and other items in conformity with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of this Bid.
2. We undertake, to enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamps etc. and agreement will be binding on us.
3. If our Bid is accepted, we will deposit an amount equal to 5% of the contract sum in the form of Demand draft or in the form of a bank guarantee for due performance of the Contract.
4. We agree to abide by this Bid for a period of 60 days from the date fixed for Bid opening and it shall remain binding upon us.
5. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement. Along with the bid, we have submitted EMD of Rs..... in the form of Demand draft in favor of State Office Establishment Account or Bank Guarantee

Dated this ..... Day of ..... 2018

Signature of

In capacity of

Duly authorized to sign the bid for and on behalf of .....

Witness.....

Address.....Signature

## SECTION-III- FORM-2

### LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

TENDER NO.KVIC/KNT/IOCL/CSR/2018-19/1

Date: -----

To

**The State Director,**

Khadi and Village Industries Commission

Vijinapura, Dooravani Nagar,

Bangalore-560016, Karnataka

**Subject:- Authorization for attending bid \_\_\_\_\_ (date)  
opening on the Tender of \_\_\_\_\_.**

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**Sir,**

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf \_\_\_\_\_ (Bidder) in order of preference of given below.

<b>Order of Preference</b>	<b>Name</b>	<b>Specimen Signatures</b>
Preference I:		
Preference II:		
Alternate Representative:		
Signatures of bidder:		
or Officer authorized to sign the bid documents on behalf of the bidder		

**Note:**

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.

**SECTION-III-FORM-3**

**CERTIFICATE FOR NON PARTICIPATION OF NEAR RELATIVE**

Certificate on Non Participation of near relatives in the tender called for engagement of Agency for supply of Bee Boxes, Bee colonies and accessories for Khadi & Village Industries Commission, Mumbai as required.

I the Son of \_\_\_\_\_/ W/O R/O here by certify that none of my relative(s) as sought by KVIC are employed in KVIC unit as per details given in tender document. In case at any stage, it is found that the information given by me is false/ incorrect, KVIC shall have the absolute right to take any action as deemed fit/ without any prior intimation to me.

Sign:

For and on behalf of the Bidder

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION-III-FORM -4**

**AGENCY DETAILS**

(Including performance records, financial viability etc.)

Name of agency/company:

Owner's name/Director's name:

PAN number:

Income tax A/C No. & Amount of tax paid during last financial year (proof to be enclosed) :

Tin number of the agency/company:

Address of show room:

Telephone/Mobile Nos. :

Banker's name & address:

Experience (years):

List of major clients (enclose copy of orders/contracts along with items, item details, performance report

Any other information/documents which may help KVIC in assessing tenderer's capabilities for award of contract

Date:

Signature of the Bidder

**SECTION-III-FORM-5 (A)**  
**(DESCRIPTION OF BEE HIVES and HIVE TOOLS) (Specification)**

<b>Sr. No</b>	<b>Item</b>	<b>Type of wood</b>	<b>Other conditions</b>	<b>Dimensions of bee box</b>
1.	BIS –Type – “A” bee hive with 8 frames Detailed specification enclosed (Table-2)	1. Kael/teak / Toon wood body. (Bottom board, Brood chamber, super chamber, inner cover and Top cover. 2. Kael wood 8 frames 3. <b>Entire body in wooden colour paint.</b> 4. Only well-seasoned wood should be used in the bee hives (boxes)	1. Stainless steel wire shall be used in wooden frames 2. Nails used in the construction of bee hive shall be of stainless steel only. 3. <b>Extra Hut-Top cover</b> with food graded aluminium sheet fixed on top. 4. <b>One food graded feeder frame</b> 5. Iron stand with rubber paint 6. Ventilator on three sides of the box. 7. Migratory gate (one) 8. Queen gate (one) 9. Ant wells (four)	Details of dimensions enclosed as table below
<b>3.</b>	Tools			
	Smoker	150	(SS)	
	Bee veil	150	Cotton	
	Hive tool	150		
	Iron painted hive stand with ant wells	1,500	Weight 1.25 Kg –iron (painted)	
<b>4.</b>	Stainless Steel Honey Extractor for BIS Standard Type-“A” super frames	30	1. The drum should be of Stainless steel 2. The wire mesh should be of Stainless steel 3. The centre rod should be of Stainless steel 4. The outlet should be of Stainless steel 5. It should be designed for the extraction of honey from BIS Standard Type-“A” super frames	The thickness of the drum should be mentioned

Date:

Signature of the Bidder



**Table -1; Dimensions of Type- “A” bee hive with 8 frames for *Apis cerana* hive (mm)**

Description	Distance between centres of two adjacent frames (bee space =8mm)		
	Length (MM)	Breadth (MM)	Height (MM)
<b>Floor board</b>	361	304	50
<b>Brood frame</b>			
<b>Outside</b>	230	--	165
<b>Inside</b>	210	--	145
<b>Brood chamber</b>			
<b>Outside</b>	286	304	173
<b>Inside</b>	240	258	173
<b>Super frame</b>			
<b>Outside</b>	230	--	85
<b>Inside</b>	210	--	65
<b>Super chamber</b>			
Outside	286	304	93
Inside	286	304	23
Inner cover (crown board)	286	304	23
Roof (top) outside	328	346	100
Dummy board	230	--	165
Division board	236	--	One end 183 other end 195

SECTION-III-FORM-5 (B) (DESCRIPTION OF APIS CERANA LIVE BEE COLONIES)			
Item	Estimated Quantity	Specification for the colonies	Other conditions
<i>Apis cerana</i> Bee colonies	1,500	<b>6.</b> Disease free <i>Apis cerana</i> bee frames <b>7.</b> Four frames of brood and <b>8.</b> Two frames of honey and bee bread (Pollen store) <b>9.</b> Young & freshly mate queen not less than 3 months of age	1. The comb frames shall be disease free for two years 2. Colonies should be supplied with respective bee boxes

## **SECTION-III-FORM-6**

### **PERFORMANCE SECURITY GUARANTEE BOND**

1. In consideration of the Khadi Village Industries Commission (hereinafter called 'KVIC) having agreed to exempt (hereinafter called 'the said contractor(s)') from the demand under the terms and conditions of an agreement/Advance Purchase Order No..... dated.....made between ..... and ..... for the supply of .....(hereinafter called "the said agreement "), of performance security deposit for the due fulfillment by the said contractor (s) of the terms and conditions contained in the said Agreement, on production of the bank guarantee for we, (name of the bank)..... (hereinafter refer to as "the bank") at the request of .....(contractor(s)) do hereby undertake to pay to the KVIC-India an amount not exceeding ..... against any loss or damage caused to or suffered or would be caused to or suffered by KVIC -India by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement.
2. We (name of the bank) .....do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the KVIC by reason of breach by the said contractor(s)' of any of the terms or conditions contained in the said Agreement or by reason of the contractors(s)' failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of KVIC in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding.....
3. We undertake to pay to the KVIC any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) /supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment

there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.

4. We (name of the bank)..... further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the KVIC -India under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till ..... (office/Department) KVIC certifies that the terms and conditions of the said Agreement have been fully or properly carried out by the said contractor(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the expiry of ONE/TWO/TWO AND HALF/THREE YEARS (as specified in P.O) from the date hereof, we shall be discharged from all liabilities under this guarantee thereafter.
5. We (name of the bank) further agree with the KVIC-India that the KVIC shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the KVIC against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the KVIC or any indulgence by the KVIC to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)/supplier(s).
7. We (name of the bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the KVIC in writing.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ for (indicate the name of bank)

**SECTION-III-FORM-7**  
**SPECIMEN AGREEMENT**

(To be executed at the time of entering into agreement before placing order. Each page of this form shall be signed by the bidder for acknowledging that he/she has seen the terms and conditions of the agreement.)

**AGREEMENT**

The agreement is made on this day of 2019 between M/s. .... herein referred to as the contractor carrying on the business under the name and style of M/s..... of the one part.

**Khadi & Village Industries Commission**, acting through the **State Director, KVIC, Bangalore** herein after referred to as the other part whereas the said contractor has agreed with the **Khadi& Village Industries Commission**, for supply of required items in conformity with the requirements & specifications.

Now this indenture witness that in consideration of the promise, it is mutually agreed and declared between parties hereto as follows:

1. The contractor agrees to undertake to supply of Bee boxes, Bee colonies and accessories as referred in Tender No. \_\_\_\_\_ as per the requirement. This is in respect to their bid letter no. dated \_\_\_\_\_ at the rates quoted by contractor. The prices are inclusive of all the levies taxes like sales tax and excise duty freighted.
2. The supply of Bee Boxes and Bee colonies i.e. .... which are not in conformity with the requirements/ specifications are liable to be rejected.
3. This contract shall be effective from ..... to ..... The Tender is valid for a period of one year from the date of signing of/ opening of the tender. The contract may be extended with the same terms and conditions and rates with the consent of both the parties. The contractor shall execute the Purchase Orders (POs) placed by the concerned Officer with great promptness and satisfaction to the department. The contractor shall agree that the penalty of 0.5 percent (%) of the P.Os shall be imposed for every week's delay or part thereof for a period up to 10 (Ten) weeks and thereafter at the rate of 0.7% of the value of the delayed supply for each week of delay or part thereof for another Ten weeks of delay in complying with the date of delivery of the items for delayed supply and/or undelivered material/supply on each such occasion/default.
4. The security deposit paid by the contractor for due and faithful performance of the contract by the contractor of all and several covenants herein contained of his part to be observed with full power. **The State Director** on behalf of KVIC will be entitled to appropriate the said sum to any damage, penalties and other sums which the contractor may be required to pay in case the contractor fails to perform /fulfil or to keep and observe all or any of the said conditions of the agreement on his part herein after contained.
5. The security deposit shall be released after two months after successful completion of the work at the end of the contract period including the extended period, if any

6. That all disputes, differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred to the sole arbitration of the CEO, KVIC or any person nominated by him .The arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996. The arbitrator shall be entitled to extend the time of arbitration proceedings with consent of the parties. No part of the agreement shall be suspended on the ground of pending arbitration proceedings.
7. The Security deposit is liable to be forfeited to the KVIC without any prejudice to any other rights and remedies of KVIC in case the contractor fails to undertake the contract work, as per the work orders and as per the terms and conditions given in tender schedule during the term of the contract including the extended period if any.
8. That the tender schedule, instructions to the bidders and terms and conditions shall also form part of the agreement. That the contractor acknowledges that he has fully acquainted him with all the terms and conditions and he shall not plead ignorance of the same.
9. Payments for each supply shall be made by the respective State Director after due physical verification & confirmation of specification of bee boxes and bee colonies as detailed at Section-III of Form 5 (A) of table 1 & 2 and Section –III of From- 5 (B)
10. Any other as per the need .....

In witness whereof, the contractor has set his hand and KVIC has caused for and on his behalf to set his hand, the day and the year first above written.

Signature of the authorized official of  
the KVIC  
Signature:  
Name :  
Address :

Signature of the authorized official of  
Company/Firm  
Signature:  
Name :  
Address :

**WITNESSES**

- 1.
- 2.

**SECTION-III-FORM 8**

**CERTIFICATE OF DECLARATION**

I \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ /  
W/O \_\_\_\_\_ R/O \_\_\_\_\_ hereby confirm  
and declare that my/our firm/company M/s..... is  
not blacklisted/delisted or debarred or on Holiday list with any company of  
Private/Public Ltd. or Government Company/Govt. dept. from participating  
in the tender as on date.

In case at any stage, it is found that the information given by me is false/  
incorrect, KVIC-India shall have the absolute right to take any action as  
deemed fit/ without any prior intimation to me.

Sign:

For and on behalf of the Bidder

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_