

KHADI AND VILLAGE INDUSTRIES COMMISSION

LIMITED TENDER DOCUMENT

for the

“Cheeper and Shredding machine”

Director (E&S)
Khadi & V I Commission,
3rd Irla Road Vile Parle(W),Mumbai-
400 056,
Tel. No. 022-26714320,26714325 Fax No.02226711003
Email: Website: estateservices.kvic@gov.in www.kvic.org.in



खादी और ग्रामोद्योग आयोग
KHADI AND VILLAGE
INDUSTRIES COMMISSION

सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of Micro, Small & Medium Enterprises, Govt. of India,



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Ministry of Micro, Small & Medium Enterprises, Govt. of India,

LIMITED TENDER NOTICE

Tender notice no: 1 SBM(2018-19)

19st December, 2018

Khadi & V I Commission invites sealed bids (Technical & Financial) from eligible bidders which are valid for a minimum period of 90 days from the date of opening (i.e.,27/12/2018) for **“Supply of Cheeper & Shredding machine for shredding of Bio Degradable waste”**

Scope of Work	Supply & Installation of Cheeper & Shredding machine for shredding of Bio Degradable waste having 7.5hp 3 phase motor or 7.5 Hp petrol operated motor with wheels for mobility .
Earnest Money Deposit	Rs. 5000/- (Rupees Five Thousand Only)

Local (Mumbai & Thane) Interested parties may view and download the tender document containing the detailed terms & conditions, free of cost from the website www.kvic.org.in

Please see document control Sheet at Annexure-1

For Khadi & V.I.COMMISSION

Sd-

DIRECTOR(Estate & Services),
Khadi & V I Commission,3rd Irla Road
Vile Parle(W), Mumbai-56

Document Control Sheet & Important dates

Tender Reference No.	1(SBM)2018-19
Name of Organization	Khadi & V I Commission
Tender Type (Open/Limited/EOI/Auction/Single)	Limited
Tender Category (Services/Goods/works)	Goods
Type/Form of Contract (Work/Supply/ Auction/Service/Buy/Empanelment/Sell)	Buy
Payment Mode (Online/Offline)	Online

Date of Issue/Publishing	19/12/2018 (18:00 Hrs)
Document Download/Sale Start Date	19/12/2018 (18:00 Hrs)
Document Download/Sale End Date	19/12/2018 (18:00 Hrs)
Bid submission Start Date	20/12/2018 (10:00 Hrs)
Last Date and Time for Submission of Bids	27/12/2018 (15:00 Hrs)
Date and Time of Opening of Bids	27/12/2018 (15:30 Hrs)

TENDER DOCUMENT for Tender notice no. 1(SBM)2018-19**Important Instructions: -**

1. The following documents/Annexure are part of tender document:

a. Tender notice	
b. Document Control Sheet -	Annexure -1
c. Price bid format with detailed Specifications	Annexure- 2
d. Commercial terms & conditions: -	Annexure 'A'
e. Format for submission of Vendor Data:	Annexure 'B'
f. Tender acceptance letter:	Annexure 'C'
2. Quotations shall be liable to be rejected if there is/are any deviation(s) from the specifications.
3. Escalation in price (except where price variation clause is applicable), deviation from delivery schedule, terms and conditions will not be permitted in your quotation. Statutory Taxes & Duties should be shown separately from the price.
4. Bidder who is Micro & Small Enterprise should enclose copy of valid Certificate of Registration with DIC or KVIC or KVIB or Coir Board or NSIC or DHH or any other body specified by Ministry of Micro, Small and Medium Enterprises, Govt. of India to avail benefits under the "Public Procurement Policy for Micro & Small Enterprises (MSEs) Order 2012".
5. Catalogue, literature, specification details should accompany the quotation. Incomplete quotations are liable to be rejected.
6. **Any deviations whether technical or commercial stated anywhere in the bid shall not be taken into account and may render the bid non-responsible and liable to be rejected.**
7. Vendor Data should be submitted in the **Format for submission of Vendor Data** as per annexure B.
8. Quotation should be submitted in **Two bid system**.
9. Bulk quantity of material shall be procured from approved vendor as per list available with KVIC. In case of quotation of un-approved vendor being lowest, an educational order for the sample quantity may be placed for vendor development purpose.
10. Quotation should be submitted in sealed envelope. There will be **TWO** sealed covers/envelops in the quotation and following are to be submitted in your quotation:
 - a) **Cover – 1:**
 - i. Earnest Money Deposit demand draft /RTGS or TT acknowledgement or the documents for exemption from submission of EMD.
 - ii. Technical catalogue, literature and approval/registration certificate, if any, required as per eligibility criteria given in the tender.
 - iii. Filled up Format for Submission of Vendor Data as per format at Annexure B.
 - iv. Tender acceptance letter as per format at Annexure C
 - b) **Cover – 2:** Price Bid : This must contain only the Price Bid on company's letter head as per format given as Annexure-2.

Annexure-2

Sr.No	Product Details	Quantity	Remarks
1.	Top input Hopper with rotary blades and one set chipper blades, and one set of Chipper blades with side input Hooper and 3 discharge grills having 7.5hp 3 phase motor or 7.5 Hp petrol operated motor with wheels for mobility .	1no	Suitable for shredding Kitchen waste (Mixed with saw dust , coco peat , dried leaves etc) leaves shrubs and branches upto 35 mm coconut husk, coconut shell, paper , cardboard suitable for chipping coconut palm & tree branches upto 40mm output :approximately 25kg per hours
	<ul style="list-style-type: none"> • Made of heavy duty epoxy painted steel sheets. • Motor – Any reputed standard company . • Siemens DOL • Blades-hardened Alloy steel –no frequent sharpening required. • Fitted on stand for ease of operation. • Hardware-Stainless steel. • Warranty: two year warranty against any manufacturing defects 		Cover/Lid for 7.5 HP top and side hopper

Note: Local vender may quoted including warranty period and its services with ready to supply on urgent basis.

Site details:

The Gramodya, Khadi & V I Commission, 3rd Irla Road Vile Parle(W) Mumbai-56 .

Other requirements:

1. The bidder shall have to submit the test/success fully implemented.
2. The bidder shall have to mention the overall dimensions of machine in the technical bid.
3. Machine should be warranted against all manufacturing defects for a period of 24 months from the date of commissioning or 30 months from the date of supply which ever falls later.
4. Machine has to be packed properly with complete accessories.
5. Instruction manual, guarantee certificate shall be provided inside.
6. Delivery: FOR KVIC Mumbai site.

PRICE BID

SI no	Particulars	Qty.	Unit Price in INR(In Words)
1	Top input Hopper made up of heavy duty powder quoted M S Steel with rotary blades and one set chipper blades, and one set of Chipper blades with side input Hooper and 3 discharge grills having 7.5hp 3 phase motor or 7.5 Hp petrol operated motor with wheels for mobility . .	1No.	
2	Loading and Unloading and transportation charges if any		
3	Sub Total		
4	GST _____% on '3' above		
5	Grand Total (3+4)		

Commercial Terms and Conditions:**Annexure A**

1.	This tender being limited for KVIC as described in the Eligibility Criteria. No Deviation from Specifications, Terms & Conditions of the Tender are allowed. Quotations having deviation from our specifications, terms & conditions would be rejected.
2.	Basis of price: The offer should clearly indicate units and rates. Prices should be submitted on FOR KVIC Site. Quotations submitted with basis of price other than the above will be out rightly rejected.
3.	Taxes and duties: The taxes and duties are to be clearly mentioned.
4.	Delivery schedule. 4 to 3days from the date of PO.
5.	Payment terms: <i>After receipt of material .</i>
6.	Warrantee period: The Material supplied shall be under warrantee for a period of 24 months from the date of Installation or 30 months from the date of supply, whichever is earlier. Guarantee/Warrantee certificate shall be submitted along with the material and LC documents (if applicable) and successful bidder must submit performance bank guarantee 7% of Contract amount.
9.	Inspection: Inspection will be done by KVIC representative. KVIC shall have free access to the supplier's works during testing and final inspection. Vendor shall inform the purchase not less than one week in advance. All testing arrangements shall be the responsibility of the vendor. KVIC reserves the right to inspect the material during manufacturing and/or before dispatch as per specifications and test protocols. Internal inspection report and inspection certificate must accompany the supply.
10.	Price variation Clause : Price variation would not be permitted and quotations having Price variation clause would be rejected.
11.	Validity of offer: The quotation/tender/bid submitted by the bidder/supplier shall be valid for a minimum period of 90 days from date of opening.

12	Micro & Small Enterprises quoting price within price band of L1+15 per cent shall also be allowed to supply a portion upto 20% of requirement by bringing down their price to L1 price where L1 is non MSEs (as per "Public Procurement Policy for Micro & Small Enterprises (MSEs) Order 2012")
13.	Any corrections/alterations in the tender/quotation/bid are to be duly signed by the bidder. KVIC does not take any responsibility for delay in receipt or non-receipt or loss of tender(s) in transit.
14.	<p>Earnest money amount of ₹5000/- in the form of demand draft favoring Chief Executive Officer KVIC Mumbai and payable at Mumbai and valid for 3 month to be submitted along with tender documents. No interest shall be payable on the earnest money deposited by bidder/ tenderer.</p> <p>Exemption from submission of EMD: Micro & Small Enterprise registered with DIC or KVIC or KVIB or Coir Board or NSIC or DHH or any other body specified by Ministry of Micro, Small and Medium Enterprises, Govt. of India are exempted from submission of EMD subject to submission of relevant documents. A copy of valid registration certificate should be submitted with technical bid of quotation</p>
15.	KVIC reserves the right to reject any or all tenders/quotations/bids received or accept any or all tenders/quotation/bids wholly or in part. Further, KVIC reserves the right to order a lesser quantity without assigning any reason(s) thereof. KVIC also reserves the right to cancel any order placed on the basis of this tender in case of strike, accident or any other unforeseen contingencies causing stoppage of production at KVIC or to modify the order without liability for any compensation and or claim of any description.
16.	<p>Submission of Tender: Tender/Quotation/Bid in sealed cover super-scribing the tender notice no., name of the item and due date should be delivered at the Office of the Director(Estate & Services) Khadi & V I Commission 3rd Irla Road Vile Parle(W) Mumbai-56. Last date of receipt of tenders/quotations is 10/10/2018 up to 15:00 hrs IST. KVIC will not be responsible for any postal delays. The offer shall be submitted in TWO sealed envelopes as detailed below:</p> <p>a) Cover – 1:</p> <ol style="list-style-type: none"> i. Earnest Money Deposit demand draft or the documents for exemption from submission of EMD. i. Technical catalogue, literature and approval/registration certificate, if any, required as per eligibility criteria given in the tender. ii. Filled up Format for Submission of Vendor Data as per format at Annexure B. iii. Tender acceptance letter as per format at Annexure C <p>b) Cover – 2: Price Bid: This must contain only the Price Bid on company's letter head as per format given in Annexure-2.</p>

17.	Opening of Tenders: Technical Bids/Quotations/tenders will be opened on 10/10/2018 at 15:30 hrs (IST). The date for opening of price bids would be fixed after evaluation of the technical bids, usually within a week of opening of technical bids. Price bid of only those bidders would be opened who qualify the technical bid. The date of price bid opening would be intimated to the eligible bidders (qualified in the technical evaluation) at least 1 day in advance.
18.	Technical Clarifications: Bidders desiring any technical clarification may contact Director(Estate & Services) Khadi & V I Commission 3 rd Irla Road Vile Parle(W) Mumbai-56.Phone no. 022-26714320 Fax: 022/26711003 email: estateservices.kvic@gov.in 10.00 hrs to 18.00 hrs on any working day. However, the tender submission and opening dates would remain unchanged.
19.	In case an order placed by the KVIC based on the quotation/bid/tender submitted by the bidder/supplier is not executed by the supplier/bidder, KVIC may buy the ordered goods from elsewhere and recover the additional amount that KVIC may have to spend in procuring the stores plus 10% to cover the overhead & incidental expenses.
20.	Replacement of Rejected Material: Any material supplied against order placed on the basis of this tender and found to be defective on inspection or differing from approved samples or make or specifications will be replaced by the supplier free of cost or full refund made for the amount paid by KVIC including freight and insurance and other incidental charges at KVIC, within two weeks of receipt of complaint/information from KVIC, failing which, the PBG submitted by the supplier will be forfeited.
21.	Arbitration: Any disputes, difference controversies/ difference of opinions, breach and violation arising from or related to this agreement/contract/work order etc. between the parties shall be resolved by mutual discussion/reconciliation in good faith. If disputes, difference controversies/difference of opinions, breach and violation arising from or related to this agreement/contract/work order etc. cannot be resolved within 30 days of commencement of reconciliations/ discussions then the matter shall be referred to the Sole arbitrator, nominated by KVIC for this purpose and his decision shall be final and binding on both the parties. There will be no objection to any such appointment on the grounds that the Arbitrator is an employee of KVIC and no appeal on any order passed by the Arbitrator for this purpose shall be filed in any Court of Law on such ground.

Format for submission of Vendor Data

1.	Name of vendor	
2.	Registered Address	
	Phone No.	
	Fax No.	
	Name of Proprietor/ CEO/Chairman	
	Phone/Mobile No.	
	Email id	
3.	Factory Address	
	Phone No.	
	Fax No.	
	Email id	
4.	Mumbai Address (if any)	
	Phone No.	
	Fax No.	
	Email id	
5.	Correspondence Address	
6.	Name of Contact Person	
	Designation	
	Phone/Mobile no.	
	Fax No.	
	Email id	
7.	Website	

8.	Sales Tax related information	
	TIN No.	
	L.S.T. No.	
	C.S.T. No.	
	Sales Tax Exemption No. (if any)	
9.	Income Tax related information	
	PAN No.	
	PAN reference no. (in case PAN applied for)	
	PAN Status (in case PAN applied for)	
10.	Excise duty related information	
	ECC No.	
	Range	
	Collectorate	
11.	Registration No. with Directorate of Industries	
12.	SSI Reg. No. (if Small Scale Industrial Unit)	
13.	Bank related information	
	Bank name	
	Branch name	
	Bank address	
	Bank phone no.	
	Bank fax no.	
	Bank MICR Code (9 digit)	
	RTGS-IFC Code	
	Account type	
	Account no.	
	Swift Code	

I certify that the information given herein is correct to the best of my knowledge and belief.

Signature of Proprietor/CEO/Chairman
Seal of the company/concern

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. ___ to _____(including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)